

AutismHearts: Medicaid Waiver Application Tracker

Documentation tracking & milestone management for 1915(c) Home & Community Based Services (HCBS).

Step 1: Clinical Eligibility Dossier

- Comprehensive Autism Spectrum Diagnostic Evaluation with DSM-5 criteria (within 3 years).
- Standardized Adaptive Behavior Assessment (Vineland-3 or ABAS-3 score reports demonstrating deficits).
- Formal Letter of Medical Necessity signed by Primary Care Physician or Pediatric Neurologist.
- Copies of IEP / 504 plans and physical/occupational/speech therapy evaluations.

Step 2: Key State Program Identifiers

- State Designated Waiver Name (e.g., CLASS / DBMD in TX, CES in CO, NOW / COMP in GA).
- Managing Regional County Agency Office & Direct Physical Mailing Address.
- Assigned Intake Caseworker Name, Direct Telephone Extension, and Verified Email.
- Official Certified Mail Tracking Number & Date Formally Received by State Office.

Step 3: Level of Care (LOC) & Waitlist Management

- Institutional Deeming: Verify that parental household income is waived for child HCBS eligibility.
- Obtain official written confirmation of your child priority category / interest list placement date.
- Annual Check-in Requirement: Log calendar reminders to confirm active contact info every 11 months.
- Emergency Waiver Criteria: Document crisis factors (single caregiver illness, acute safety challenges).

Step 4: Covered Waiver Service Allocations

- Respite Care Services: Scheduled relief hours for primary caregivers.
- Specialized Behavioral Support: Clinical therapies excluded from standard commercial insurance.
- Assistive Technology & Environmental Modifications: Sensory rooms, adaptive vehicle/home equipment.
- Community Living & Transition Services: Pre-vocational training and adult independence programs.